



The Financial Intelligence Agency of the Turks and Caicos Islands is inviting applications for the following:

APPLICATION DEADLINE: Friday 31st March 2023

Applications not accompanied by all required supporting documents and applications received after the deadline will not be processed. This is a contract position. Only shortlisted applicants will be contacted.

The Financial Intelligence Agency of the Turks and Caicos Islands (FIA-TCI) is a key competent authority within the Turks and Caicos Islands Anti-Money Laundering, Counter Financing of Terrorism and Counter Proliferation Financing (AML/CFT/CPF) regime. Its main functions are to receive, analyse, and disseminate financial intelligence, to aid in the identification and prosecution of persons involved in Money Laundering, Terrorist and Proliferation Financing, and predicate crimes.

POSITION: Deputy Director
LOCATION: Providenciales, Turks and Caicos Islands.
SALARY: USD61,200 -71,400 per annum, plus allowances (subject to qualifications and experience).

Job Summary:

The Deputy Director will be required to manage staff and the process of receipt, analysis and dissemination of confidential information received through disclosures of financial information reported via Suspicious Activity/ Transaction Reports (SARs/STRs) related to Money Laundering, Terrorist Financing and connected crimes. As such the Deputy Director serves as the Head analyst. She/he will ensure the accuracy and validity of information through management of the analysis processes, create new and develop existing case files, maintain and update information and cases on the computer database and other FIA databases, and create reports for review by the Director. The Deputy Director will be required to perform the duties of the Director in his or her absence. With an emphasis on high professional standards, integrity, confidentiality and good conduct, carry out the functions of the FIA. The Deputy Director may be required to carry out other duties as required.

Requirements and Qualifications:

- Masters degree in Management, Law, Law enforcement, Economic Crime or related field with 5 years management experience focusing on AML/CFT/CPF; **OR** 10 years management experience in law enforcement and intelligence with a focus on AML/CFT/CPF.
- Experience as a financial intelligence analyst with an operational and strategic analysis focus on AML/CFT/CPF.
- Proficiency in an AML/CFT/CPF investigative/ intelligence role or similar environment.
- Experience in the preparation, recording, presentation and explanation of high-level reports to senior management or senior level administrators.
- Proficiency in the use of Microsoft Office Suite - Word, Excel and Power Point.
- Proficiency in the use of iBase, i2 and Altia analyst software.
- Must be able to maintain a professional approach within a demanding environment that may present fluctuating work demands and tight deadlines.
- Counter terrorism/ proliferation, financial intelligence analysis, CFATF, FATF, former FIU experience/training is advantageous.

To apply please comply and submit:

1. Application cover letter indicating position applied for stating how you meet the job requirements and qualifications;
2. Copy of updated Curriculum Vitae including your contact details;
3. Two recent, dated reference letters (no older than 6 months); one of which must be from a person who can speak to your competencies and professional capacity for the job;
4. Copies of relevant qualifications;
5. Copy of passport Bio page; and
6. A Police certificate of character no older than 6 months.

Applications along with your CV and supporting documents are to be submitted electronically to hr@fia.tc by the deadline. Turks and Caicos Islander applicants should also forward copies of their applications to the Labour Board. Shortlisted applicants will be subject to a vetting process.

Only shortlisted applicants will be contacted.